

Right To Information Act
Format of the Annual report (Section 10 of the act)

Year to which report relates :- 2025

01. Details of the Public Authority :-

- 1.1 Name of the Public Authority :- Department of Registrar of Companies
1.2 Address :- No.400, D. R. Wijewardana Mawatha, Colombo 10
1.3 Website :- www.drc.gov.lk Phone Number :- 0112689215
1.4 Ministry /Provincial Ministry and province to which the Public Authority Belongs :-
Ministry of Trade, Commerce, Food security and Co-operative Development
1.5 Province :- Western District :- Colombo Divisional Secretariat Division :-
Colombo

(When a Public Authority is limited to regional or local jurisdictions)

02. Responsiveness- During the year

- 2.1 Total number of requests received :- 47
2.2 Number of requests on which complete information was provided :- 47
2.3 Number of requests provided as part of the information:- -
2.4 Fees collected during the years Rs.cents:- Rs.2100

03. Rejections

- 3.1 Number of requests rejected under section 5(1) of the act :- No
3.2 Number of request that cannot be fulfilled for reasons not covered by
section 5(1) of the act :- No
3.3 Denial under each sub- section of section 5(1) of the act:-

Subsection	

- 3.4 Number of cases where information could not be provided due to
unclear request:- No

04. Appeal Process

- 4.1 Number of appeals received by the Designated Officer :- 01
4.2 Number of appeals for which information was provided on the
Decisions of the Designated Officer:- 01

4.3	Number of appeals submitted to the Right To Information Commission :-	01
4.4	Number of times information was provided as per the Commission's directive:-	-
4.4.1	Before and after deadline given by the Commission :-	-
4.4.2	Before and after deadline given by the Commission: -	-
4.5	Appeals arising from refusal to communicate information :-	-
4.6	Number of times the Commission agreed with the decision of the Designated Officer:-	-
05.	Promotion Proposals of Rights	
5.1	Proposals of the Public Authority for promotion of rights :-	-
5.2	Suggestions from the Public Authority to improve the functioning of the existing system of transparency	-
5.3	Public Authority's proposals to improve accountability	-
06.	Records Management	
6.1	If any, actions taken during the year regarding the maintenance, management and destruction of record of the Public Authority :-	Yes
6.2	Any action has been taken during the year regarding the destruction of the records of the Public Authority	No
07.	Function under Section 08 of the Act (Only for ministries and provincial ministries)	
7.1	Date on which the Minister published the Semi Annual Reports under section 8 of the act.	
	Year	
	Date of publication of the first Semi Annual report	
	Date of publication of the second Semi Annual report	
7.2	Website	

08. Number of instances where judicial action has been taken against the Public Authority for non-implementation of Commission orders :-

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Date:- 24/04/2026

Chief Executive Officer Of the Public Authority



♦ A copy of this report,

01. The information should be sent to the Right Information Commission online or by post to 202-204 Block 2, BMICH, Colombo 07.
02. It should be published on the official website of the Public Authority.