



The Department of Registrar of Companies

400, D R Wijewardena Mawatha, Colombo 10



Registrar General of Companies

____ / ____ / 20____

Department of Registrar of Companies,

Dear Sir/Madam,

Request to Public Authority Login Facility for Beneficial Ownership Registry

I kindly request that a **Public Authority User Login Facility** be provided to
..... **[Organization Name]**, which
is a Government Institution/Semi-Government Institution, to enable the **following authorized officer** to search and obtain relevant information in the **Beneficial Ownership Registry**,
pursuant to **Section 130B of the Companies Act, as amended by Act No. 12 of 2025**.

Head of the Organization (Ministry/Department/Institution): Mr/Ms/Rev. _____

Designation: _____ Signature and Official Seal: _____

Please fill the following details to create login facility for Beneficial Ownership Registry						
Is Sri Lankan	Yes		No		Nationality	
Name of the Applicant						
NIC Number (Applicant)	_____ <i>(Please attach a copy of the NIC)</i>					
Designation / Role						
Division / Branch						
Official Email Address						
Other Email						
Mobile Number				Telephone		
Account Request Reason						

Official Use Only

Note: If you are an Institute, we recommend for you to use a Co-operate email address. After complete this application form and NIC copy you need to send it back to ROC by Fax No 2689202/2689211 or email: registrar@drc.gov.lk